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1. **COVER LETTER**

2. **YEAR 1 ANNUAL REPORT FOR THE 2024 PERMIT (9/23/2025 – 12/31/2029)**

3. **ATTACHMENTS**

MCM 1, B-1. Public Education and Outreach

1. Designate Stormwater Coordinator
    1. Code of Ordinances Chapter 33
2. Add Stormwater Information to the City's Website.
    1. Copy of Website
3. Establish a Stormwater Committee
    1. December 2025 Meeting Agenda
    2. December 2025 Meeting Sign-in Sheet
    3. December 2025 Meeting Presentation Materials
4. Develop & Distribute One Brochure. Maintain List of Brochures.
    1. Brochure #18
    2. Distribution List
5. Distribute Fact Sheet on Pet Waste.
    1. 2025 Pet Waste Brochure
    2. Correspondence on number distributed
6. Hold Annual Household Hazardous Waste Day
    1. CTCOG HHW event posting
    2. Copies of flyers from two HHW events
    3. Flyer from HHW event in Permit Year 1
7. Install and Maintain Signs at Key Stormwater Outfalls.
    1. Location of signs maintained
    2. Location of Location of New sign placed
8. Youth Group to Stencil Catch Basins and Flumes
    1. Photos from inlet marking event
    2. Correspondence on number installed
9. Social Media Posts.
    1. HHW event posting

MCM 2, B-2. Public Involvement / Participation

1. Comply with State Public Notification Guidelines.
    1. NOI submission
    2. NOI proof
    3. 2024 Permit Issued for TXR040011
2. Stormwater Committee Meeting
    1. See B-1-3-1 through B-1-3-3
3. Host a Volunteer Monitoring Event
    1. Water Quality Equipment Agreement
    2. Water Quality Testing Training
4. Educational Booth/Display
    1. December 2025 event photos

MCM 3, B-3. Illicit Discharge, Detection, and Elimination

1. Map Outfalls and Receiving Waters.
2. Develop Stormwater Related Ordinances.
    2. Code of Ordinances Chapter 158 – Stormwater Policy
    3. Code of Ordinances Chapter 155.200 -Building Permit
    4. Code of Ordinances Chapter 33 – Stormwater Committee
    5. Code of Ordinances Chapter 50 – Public Utilities
    6. Code of Ordinances Chapter 154 - Subdivisions
    7. Code of Ordinances Chapter 156 – Erosion And Sediment
3. Program for Dry Weather Screening of Outfalls.
    1. Catch Basins and Outfall Testing Data
    2. Detention Basin List (Zone B inspected in 2025)
4. Review and Improve the Procedural System for Detecting and Eliminating Illicit Discharges
    1. SSO list
    2. See B-3-5-2.
5. Develop, Improve and Implement the Procedural System for Detecting and Eliminating Illicit Discharges and Develop an Associated Training Manual for City Employees.
    1. 2025 Annual Training Sign-in Sheet
    2. Employee Handbook for Illicit Discharges
6. Develop System for Public to Report and Comment on Illicit Stormwater Sightings and Issues.

    1. Publicize Stormwater Hotline on website
7. Develop Location-Based Stormwater Related Data.
    1. List of Septic Tanks from Bell County Public Health
    2. See also B-3-3-1, B-3-4-1, B-6-3-1, and B-6-3-2.
8. Illicit Discharge Source and Elimination
    1. See B-6-3-1, B-6-3-2, and B-3-4-1.

MCM4, B-4. Construction Site Stormwater Runoff Control

1. Review Chapter 155 (Section 200, Building Permits) and Chapter 156: Erosion and Sedimentation Ordinance
    1. *See B-3-2-1 through B-3-2-6,* B-4-3-1 and B-4-3-2.
2. Develop or Verify Procedures in Place Related to Construction Projects.
    1. See B-3-2-6, B-3-5-1, B-3-5-2and B-1-2.
3. Construction Site Inspections.
    1. ESC Permits Issued by City
    2. ESC Permits Filed with City
    3. TCEQ construction stormwater application search for 2025
    4. See also B-3-2-6

MCM5, B-5. Post-Construction Stormwater Management in New Development and Redevelopment

1. Review and Update the comprehensive description of the Post-Construction Stormwater Management Program.
    1. No documents attached since only reviewed in Year 1.
2. Create a Developer Guidance Document.
    1. Developer Flowchart
    2. Checklist for Concept Plan permits
    3. Checklist for Preliminary Plat (Infrastructure) permits
    4. Checklist for Final/Replat/Minor/Amending Plats (Infrastructure) permits
3. Develop Materials Promoting the Reduction of Stormwater Runoff and Pollutants
    1. *See B-1-2*.

MCM6, B-6. Pollution Prevention & Good Housekeeping for Municipal Operations

1. Train all Public Works and Parks & Recreation Staff on Stormwater Management.
    1. See B-3-5-1, B-3-5-2, B-6-2-1, B-6-2-2 and B-6-2-3.
2. City Facility O&M Program
    1. Annual Training Sign-In Sheet
    2. Herbicide and Pesticide SOP
    3. Street Sweeper SOP
    4. See also B-3-3-1, B-3-3-2
    5. See B-1-2, and B-6-3-1 through B-6-3-4
3. Targeted Wastewater Facilities Review.
    1. South Nolan Creek Ecoli. Testing
    2. Trimmier Creek Testing
    3. TXRNEA082 -Certificate of Issuance under the 2021 Stormwater Multi-Sector General Permit
    4. TXRNEA082 Full Permit
    5. See also B-1-2
4. Seek Public Input on City Facilities and O&M.
    1. See B-1-2
5. Pollution Prevention Measures
    1. No documents attached since only reviewed in Year 1.
6. Assessment of City Owned Facilities
    1. No documents attached since only a form was not developed in Year 1.
7. Hired Contractors
    1. A copy of City Contracts can be requested via an open records request.
8. Identify Pollutants of Concern
    1. No documents attached since only reviewed in Year 1.
9. Structural Control Maintenance
    1. See B-3-3-1, B-3-3-2, B-3-5-1, B-3-5-2, B-6-2-1, B-6-2-2 and B-6-2-3.