



**BUILDING & STANDARDS COMMISSION MEETING
HARKER HEIGHTS ACTIVITIES CENTER
400 INDIAN TRAIL ROOM A**

WEDNESDAY, JANUARY 12, 2022 – 5:30 P.M.

**THIS WILL BE A JOINT MEETING WITH THE PLANNING & ZONING
COMMISSION, ZONING BOARD OF ADJUSTMENT, AND THE CAPITAL
IMPROVEMENT ADVISORY COMMITTEE.**

Notice is hereby given that on Wednesday, January 12, 2022, the Building & Standards Commission of the City of Harker Heights will conduct a joint meeting with the Planning & Zoning Commission, Zoning Board of Adjustment, and the Capital Improvement Advisory Committee. The Meeting will be held in Room A of the Harker Heights Activities Center located at 400 Indian Trail, Harker Heights, Texas 76548. The subjects to be discussed are listed in the following Agenda:

MEETING AGENDA

- I. CALL TO ORDER** - Convene a Regular Meeting of the Building & Standards Commission and establish a quorum.
- II.** Swear in Members and Alternates of the Building & Standards Commission (as needed).
- III.** Elect Building & Standards Commission Officers: Chairman, Vice Chairman, and Secretary.
- IV. PUBLIC COMMENTS**
 1. At this time, comments will be taken from the audience on non-agenda related topics, for a length of time not to exceed three minutes per person. To address the Building & Standards Commission, please clearly state your name and address for the Planning & Development Administrative Assistant prior to making a comment. *No action may be taken by the Building & Standards Commission during Public Comments.*
- V. Training Presentations by Staff:**
 1. Introductions
 2. City issued email accounts
 3. Public Information and Open Records
 4. Open Meeting Regulations & Roberts Rules of Order
 5. Commission roles and responsibilities
 6. Recent applicable changes in State Law
- VI. ADJOURNMENT OF BUILDING & STANDARDS COMMISSION MEETING**

I, the undersigned authority, do hereby certify that pursuant to the Texas Open Meetings Act, the above Notice of Meeting of the Building & Standards Commission of the City of Harker Heights, Texas, was posted at the Harker Heights Municipal Building, and the City of Harker Heights website which is readily accessible to the public at all times, by **10:00 A.M. on Friday, January 7, 2022**. Please contact the Planning and Development Department at (254) 953-5648 for further information.

Wilson Everett

Wilson Everett, Planning & Development Administrative Assistant

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 254-953-5600, or FAX 254-953-5614, or email jhelsham@harkerheights.gov for further information.