



DECEMBER 1, 2020

3:00 P.M.

**CITY COUNCIL REGULAR
MEETING AND
WORKSHOP AGENDA**





**NOTICE OF MEETING AND WORKSHOP OF THE CITY COUNCIL OF
THE CITY OF HARKER HEIGHTS, TEXAS
VIA TELECONFERENCE**

The City of Harker Heights
305 Miller's Crossing
Harker Heights, Texas 76548
Phone 254/953-5600
Fax 254/953-5614

Notice is hereby given that, beginning at 3:00 p.m. on Tuesday, December 1, 2020, and continuing from day to day thereafter if necessary the City Council of the City of Harker Heights, Texas, will conduct a telephonic meeting and workshop to contain the spread of COVID-19 in accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act issued on March 16, 2020. The subjects to be discussed are listed in the following agenda:

MEETING AGENDA

Mayor
Spencer H. Smith

Mayor Protem
Michael Blomquist

City Council
Jennifer McCann
Jackeline Soriano Fountain
John Reider
Jody Nicholas

I. Roll Call:

II. Presentations by Citizens:

Citizens who desire to address the Council on any matter may do so during this item. Please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing Staff to place the matter on a future agenda. Please state your name and address for the record and limit your comments to three minutes.

III. New Business:

1. Discuss and consider approving the City of Harker Heights Coronavirus Relief Fund (CRF) Small Business Grant Awards for Phase 2, and take the appropriate action. (Assistant City Manager)
2. Discuss and consider approving a request for alcohol services from Kristl Evans and Southern Roots Brewing Company for an event at Harker Heights Community Park on Thursday, December 17, 2020, and take the appropriate action. (Parks and Recreation Director)
3. Discuss and consider approving a request from the City Of Harker Heights Parks and Recreation Department to host an event at the Community Park Softball Complex for in excess of ten (10) people on Thursday, December 17, 2020, and take the appropriate action. (Parks and Recreation Director)

IV. Adjourn Regular Session and Call to Order Workshop:

WORKSHOP AGENDA

V. New Business:

1. Receive and discuss the 2015 Drainage Master Plan Methodology and progress of the Identified Capital Improvement Projects. (Public Works Director)

VI. Adjournment:

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Harker Heights, Texas, a place readily accessible to the general public at all times, on the 25th day of November 2020, by 2:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Juliette Helsham
City Secretary

The public may participate remotely in this meeting by dialing-in using the toll-free number: (866) 899-4679 and use Access Code: 848-691-573

To join the meeting from your computer, tablet or smartphone, use the following meeting link:
<https://global.gotomeeting.com/join/848691573>

The public will be permitted to offer public comments telephonically as provided by the agenda. Written questions or comments may be submitted two hours before the meeting to the City Secretary's Office. When submitting your written questions or comments, you must include your Name and Address. Agenda packet and recording of the telephonic meeting will be available on the City of Harker Heights website at www.harkerheights.gov

"This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 254-953-5600, or FAX 254-953-5614, or email jhelsham@harkerheights.gov for further information."

"Pursuant to Chapter 551 of the Government Code the City Council reserves the right to go into Closed Meeting on any item listed above if deemed necessary."



CITY COUNCIL MEMORANDUM

AGENDA ITEM # III-1

FROM: THE OFFICE OF THE CITY MANAGER

DATE: DECEMBER 1, 2020

DISCUSS AND CONSIDER APPROVING THE CITY OF HARKER HEIGHTS CORONAVIRUS RELIEF FUND (CRF) SMALL BUSINESS GRANT AWARDS FOR PHASE 2, AND TAKE THE APPROPRIATE ACTION.

BACKGROUND:

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) established the Coronavirus Relief Fund (CRF). This fund was established to make payments for specified uses to State and local governments.

As you may recall, Council awarded the Small Business Grants – Phase I during the October 27th City Council meeting in the amount of \$89,468.50. That grant cycle funded all 30 eligible grant applications.

The City of Harker Heights once again collaborated with the Central Texas Council of Governments (CTCOG) to administer this program.

The application period for the Phase 2 grant program closed at 5:00 p.m. on Wednesday, November 25, 2020.

This funding meets the requirement and parameters of the 25% allocation for categories 4 – 6.

RECOMMENDATION:

Staff recommends approving the Small Business Grant awards for Phase 2.

ACTION BY THE CITY COUNCIL:

1. Motion to Approve/Disapprove the City of Harker Heights Coronavirus Relief Fund (CRF) Small Business Grant Awards for Phase 2.
2. Any other action desired.

ATTACHMENTS:

1. Harker Heights Small Business Grant Criteria
2. Harker Heights Small Business Grant Application Form



**Coronavirus Relief Funds
City of Harker Heights
Small Business Grant Phase 2 Criteria**

The City of Harker Heights is offering Coronavirus Small Business Relief Grants. The application period opens November 13, 2020 and will close on November 25, 2020. The maximum amount per business is \$5,000 with a total funding amount of \$250,000.00.

Eligibility Criteria for Phase 2

- Must be a locally owned, independent business.
- Must have 50 or fewer FTE (Full time equivalent) for payroll prior to March 1, 2020.
- Must have a current or anticipated revenue decline beginning after March 1, 2020, resulting from COVID-19 impacts.
- Must have a physical and publicly accessible location within Harker Heights in a commercial building or business district. Mobile vendors must reside in the City of Harker Heights.
- Must have been in continuous operation prior to a disaster declaration ordering the closure of your business.
- Cannot be a home-based business.
- Must currently be in operation or plan to reopen when eligible.
- Non-Profits that are 501 C-3 are only eligible to use the funds for PPE (Personal Protective Equipment) and sanitation supplies.
- Must have been considered a "non-essential business" during disaster declarations
 - Examples include: Massage Establishments, Hair Salons, Tattoo/Piercing Parlors, Nail Salons, Bars, Restaurants, Breweries, Wineries, Small Retail Businesses, Gyms and Fitness Facilities, Indoor Amusement Facilities including Bowling Alleys, Pool Halls, and Movie Theaters; and Gig workers that own or lease as office space not located within a residence.

Ineligible Businesses

- Franchisors,
- Real Estate Developers/Investors,
- Governmental/taxing agencies/departments,
- Hobby Businesses as defined by federal law,

- Multi-level marketing concerns,
- Gambling Concerns, including casinos, racing operations or other activities whose purpose involves gambling,
- Lobbying organizations and political organizations subject to Internal Revenue Code 527,
- Sexually Oriented Businesses (live performances, product sales, items, or materials),
- Businesses primarily engaged in lending, investments, or to an otherwise eligible business engaged in financing or factoring,
- Pawn Shops,
- An individual who employs household employees such as nannies or housekeepers,
- A business where a 20% or more equity owner is incarcerated, on probation, on parole; presently subject to an indictment, criminal information, arraignment, or other means by which formal criminal charges are brought in any jurisdiction; or has been convicted of a felony within the last five years,
- Concerns engaged in illegal activities under federal, state, or local laws,
- A business that is otherwise prohibited by federal or Texas law,
- A business that is ineligible or precluded to received federal or State of Texas funding due to federal laws (including but not limited to the CARES Act) or Texas laws,

Eligible Use of Grant Funds

- Payroll costs for employees
- Contract Labor
- Supplier payments
- Rent, lease, or mortgage payment (for real property used for business purposes, like storefront or warehouse, excluding personal residence)
- Rent, lease, or purchase payment for business property (e.g. delivery vehicle; food truck; kitchen equipment; technology, payment, and communications systems and equipment)
- New or expanded technology applications and Wi-Fi services
- Utility payments for business properties, excluding personal residence
- Reasonable costs for business operations (insurance, raw materials, marketing expenses)
- PPE and sanitation supplies and equipment (Non-Profits can only utilize grant funds for this item)



City of Harker Heights Coronavirus Small Business Grant Phase 2 Application

Name of Business or Non-Profit:

Name of Owner(s):

Name of Applicant (if not an owner, please note your job title)

Email address: _____

Phone number: _____

Business Address:

(Street Address)

_____ (City), Texas _____ (Zip code)

Is your business or non-profit physically located within the city limits of Harker Heights?

____ Yes ____ No

If a mobile vendor, do you reside within the City of Harker Heights?

____ Yes ____ No

Type of Business or Non-Profit: (examples: retail, restaurant, spa)

How many full-time equivalent (FTEs) employees does your business or Non-profit employ currently?

Please explain any revenue decline experienced/anticipated between March 1, 2020 and December 30, 2020, due to COVID-19. Please provide documentation to support your response.

The documentation should be attached separately.

Narrative Questions:

How has COVID-19 impacted your business or non-profit?

How would you use this funding to mitigate the effects of COVID-19 on your business or non-profit? Please provide documentation supporting how the grant will be applied to your business operations (i.e. invoices, budget, etc.) (Non-profits can only utilize for PPE, sanitation supplies and equipment).

Have you applied for funds elsewhere? If you received funds elsewhere, explain the amount and how those funds are being used.

Did your business or non-profit have to close and/or operate on a limited capacity due to COVID-19? What was the duration of the closure? If you are currently closed, do you plan to re-open?

Please provide the following information with the application:

- Current IRS Form W9
- Non-Profits must show proof of 501-C3 certification.

On behalf of The City of Harker Heights, the program will be administered by the Central Texas Council of Governments.

The application may be obtained by going to either the City of Harker Heights website (www.harkerheights.gov) or the Central Texas Council of Governments (www.ctcog.org). The application may be submitted electronically to HarkerHeightsCRF@ctcog.org or mailed to: CTCOG, 2180 N Main Street, PO Box 729, Belton, TX 76513 Attn: Planning and Regional Services, Harker Heights CRF.

Questions can be directed to: HarkerHeightsCRF@ctcog.org

Certification Page for Coronavirus Small Business Grant

Phase 2

Name of Business or Non-Profit:

I, (First and Last Name) _____ certify that all information provided is accurate and fully reflects the business I represent. I understand that this application does not entitle my business to grant funding. If funded, I also certify that I will use the grant in accordance with the objective established by the grant program, and to spend the grant as indicated in the grant application.

Signature

Date

The City of Harker Heights and the Central Texas Council of Governments will endeavor to retain all submitted information on a confidential basis to the extent allowed by law.



CITY COUNCIL MEMORANDUM

AGENDA ITEM # III-2

FROM: THE OFFICE OF THE CITY MANAGER

DATE: DECEMBER 1, 2020

DISCUSS AND CONSIDER APPROVING A REQUEST FOR ALCOHOL SERVICES FROM KRISTL EVANS AND SOUTHERN ROOTS BREWING COMPANY FOR AN EVENT AT HARKER HEIGHTS COMMUNITY PARK ON THURSDAY, DECEMBER 17, 2020, AND TAKE THE APPROPRIATE ACTION.

EXPLANATION:

In partnership with Harker Heights Parks and Recreation and the Harker Heights Chamber of Commerce, Southern Roots Brewing Company is requesting alcohol services for a movie night event at Harker Heights Community Park on Thursday, December 17, 2020. Beer will be sold by TABC approved bartenders from Southern Roots Brewing Co throughout the duration of the event.

The use of alcohol within City parks is not allowed through department ordinance policy and can only be granted by the permission of City Council.

STAFF RECOMMENDATION:

None.

ACTION BY CITY COUNCIL:

1. Motion to Approve/Disapprove the request for alcohol services from Kristl Evans and Southern Roots Brewing Company for an event at Harker Heights Community Park on Thursday, December 17, 2020.
2. Any other action desired.

ATTACHMENTS:

1. Request for Alcohol Services – Parks & Recreation

**CITY OF HARKER HEIGHTS PARKS & RECREATION
REQUEST FOR ALCOHOL SERVICES**

I, KRISH EVANS, representative agent of the following business or organization:

Southern Roots Tap Room LLC, request the presence of alcohol at the following function:

Name of Event: Film in the park

Date & Time: December 17, 2020 6:00pm

Purpose of Event:
movie to be watched in the park

Types of alcohol being served: beer

Are the beverages for sale or free? Sale Free Tips only

Who will be serving the drinks? TABC Approved bar tenders

Will there be children/adults under the age of 21 present? Yes No

I understand that the City of Harker Heights does not hold a Mixed Beverage Permit from the Texas Alcohol Beverage Commission (TABC), and all permits and licensing required by law are my own responsibility. I also agree that I am responsible for ensuring strict compliance with all TABC rules and regulations pertaining to the Event. I further understand that failure to comply with these obligations may result in the loss of future Parks & Recreation rental privileges, and other penalties.

INDEMNIFICATION

I agree to hold harmless and relieve and discharge the City of Harker Heights, its officers, employees, agents, volunteers, contractors, representatives and insurers ("Released Parties") from any and all liability for loss, injury, or damages to any person or persons for personal injuries or death of any person or persons, or loss or damage to any property occasioned by or sustained by reason of the occupancy and use of the Center and the facilities thereof without regard to the cause of such loss, or **WHETHER THE LOSS WAS CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF THE RELEASED PARTIES.** I further expressly covenant and agree to protect, defend, indemnify, and hold harmless the Released Parties from all claims based upon alleged joint and/or concurrent negligence of the Released Parties, myself, and any person for whom I am responsible, arising out of or incident to the Event. I agree that in case any of the Released Parties shall be made a party to any litigation commenced by or against me or relating to the Event, then I shall pay all costs and expenses, including reasonable attorney's fees and court costs, incurred by or imposed upon any of the Released Parties by virtue of any such litigation.

AUTHORIZED AGENT: The signer of this Request hereby represents and warrants that he or she has full authority to execute this form on behalf of the business or organization named above, if any.

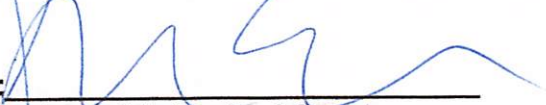
IN WITNESS WHEREOF, we have affixed our signature, this 23rd day of November, 2020.

Contact: KRISH EVANS

Address: 219 N 8th St
Waco, TX 76701

Telephone: 254-338-2439

Email: kevans9@harker.com

By: 
Signature of Authorized Agent

By: _____
Director/ or designee

CITY OF HARKER HEIGHTS
Parks & Recreation

For Official Use Only
Date presented to City Council: _____
Approved by City Council: <input type="checkbox"/>
Declined by City Council: <input type="checkbox"/>



CITY COUNCIL MEMORANDUM

AGENDA ITEM # III-3

FROM: THE OFFICE OF THE CITY MANAGER

DATE: DECEMBER 1, 2020

DISCUSS AND CONSIDER APPROVING A REQUEST FROM THE CITY OF HARKER HEIGHTS PARKS AND RECREATION DEPARTMENT TO HOST AN EVENT AT THE COMMUNITY PARK SOFTBALL COMPLEX FOR IN EXCESS OF TEN (10) PEOPLE ON THURSDAY, DECEMBER 17, 2020, AND TAKE THE APPROPRIATE ACTION.

EXPLANATION:

On July 2, 2020, Governor Greg Abbott issued a proclamation giving Mayors and County Judges the ability to impose restrictions on some outdoor gatherings over ten (10) people. Outdoor gatherings in excess of ten (10) people that is not specifically granted by the Governor, is prohibited unless the Mayor of the City in which the gathering is held, (or the County Judge in the case of a gathering in an unincorporated area) approves the gathering, and such approval can be made subject to certain conditions or restrictions.

In accordance with this directive, the Harker Heights Parks and Recreation Department is seeking approval for a request to host an outdoor movie night at the Community Park Softball Complex on Thursday, December 17, 2020. The event will be limited to 50 parties of 5 or less people (no more than 250 people).

The event will have spaces for 50 groups of 5 or less. Circles will be painted in the outfield of the softball field in which the movie will be played to ensure spacing. Attendees will have to register beforehand and must wear masks when not in their designated seating area. Spaces must be reserved by attendees before the event. No walk-up attendance will be permitted.

ACTION BY CITY COUNCIL:

1. Motion to Approve/Disapprove a request from the City of Harker Heights Parks and Recreation Department to host an event at the Community Park Softball Complex for in excess of ten (10) people on Thursday, December 17, 2020.
2. Any other action desired.

ATTACHMENTS:

1. Notification Update on Gatherings More Than 10
2. Application for Facility Rental – Parks & Recreation
3. Memo from Parks and Recreation Department
4. Governor's Proclamation Amending Executive Order GA-28
5. Texas Department of State Health Services Checklist for Outdoor Events



Received 7/15/2020

The City of Harker Heights
305 Miller's Crossing
Harker Heights, Texas 76548
Phone 254/953-5600
Fax 254/953-5614

Effective as of July 3, 2020

NOTIFICATION UPDATE ON GATHERINGS MORE THAN 10

Mayor
Spencer H. Smith

Mayor Protem
Michael Blomquist

City Council
Jennifer McCann
Jackeline Soriano Fountain
John Reider
Judy Nicholas

Governor Greg Abbott has issued Executive Order 29 requiring all Texans to wear a face covering over the nose and mouth in public spaces, with few exceptions, in counties with 20 or more positive COVID-19 cases.

The Governor also issued a proclamation giving mayors and county judges the ability to impose restrictions on some outdoor gatherings of over 10. An excerpt of the proclamation is below:

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby amend paragraph numbers 5 and 12 of Executive Order GA-28, effective at 12:01 p.m. on July 3, 2020, to read as follows:

5. For any outdoor gathering in excess of 10 people, other than those set forth above in paragraph numbers 1, 2, or 4, the gathering is prohibited unless the mayor of the city in which the gathering is held, or the county judge in the case of a gathering in an unincorporated area, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with this executive order.

12. Except as provided in this executive order or in the minimum standard health protocols recommended by DSHS, found at www.dshs.texas.gov/coronavirus, people shall not be in groups larger than 10 and shall maintain six feet of social distancing from those not in their group.

All special events and rentals must be approved by the Harker Heights City Council. The requests are subject to the availability of the regular scheduled City Council meetings.

HARKER HEIGHTS PARKS & RECREATION

Application for Athletic Facilities

All Dates Requested: THURSDAY, DECEMBER 17, 2020

Times Requested: 5 PM - 10 PM

Quantity Requested	Facility	Rental Fees (per 2-hour period per field)	Rental Deposit	Notes
<u>ALL</u>	Community Park Softball 1501 E FM 2410	\$25 Resident \$50 Non-Resident	\$100 Resident \$200 Non-Resident	
—	Community Park Baseball 1501 E FM 2410	\$25 Resident \$50 Non-Resident	\$100 Resident \$200 Non-Resident	
—	Summit Soccer Complex 400 N Amy Lane	\$25 Resident \$50 Non-Resident	\$100 Resident \$200 Non-Resident	
—	Kern Field 220 E Kathy	Fees Available Upon Request	None	
—	Tournament Package (All Facilities)	\$100 per field per day Resident \$150 per field per day Non-Resident	\$200	Must rent all fields for desired complex.

****Current proof of residency required to receive resident discount****

Name: JEFF ACHÉE Phone: 254-953-5657 Alt Phone: _____

Email: jachee@harkerheights.gov

Organization (If Applicable): HARKER HEIGHTS PARKS & REC

Address: _____ City: _____ State: _____ Zip: _____

Approximate Number of Attendees: < 250 Approximate Number of Vehicles: _____

Additional Requests: _____

Brief Description of Event: CHRISTMAS VACATION MOVIE NIGHT

PARTNERSHIP WITH HH CHAMBER OF COMMERCE AND SOUTHERN ROOTS

BRECKING COMPANY
Field Maintenance Requests: _____

FOR OFFICE USE ONLY

Reviewed By / Date	Total Amount Due	Deposit Amount	Walk-through Date and Time			
Approved By / Date	Date Total Paid	Date Deposit Paid	Cash	Card	Check	Rental Credit
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Last 4 _____ Check # _____ AC Approval _____			

(All runs / walks must be approved by the Parks Director, PD, and FD)

Date: _____ Amount: \$ _____ Reason: _____



The Harker Heights Parks and Recreation Department is requesting consideration for approval to hold an outdoor Christmas Vacation Movie Night event on Thursday, December 17, 2020 for 50 parties of 5 or less (up to 250 people).

Considering factors:

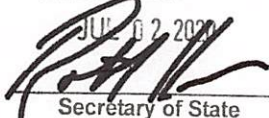
- The overall number of projected attendees – up to 250.
- Circles will be painted equidistant from one another in to ensure spacing. Each section will be for groups of no more than 5 in the same household or those persons who traveled together to the event.
- The likelihood of individuals over the age of 65 attending is unknown as the event is free and open to the public.
- Staff will provide additional face masks, hand washing stations, and hand sanitizers as well as the restrooms for hand washing. Attendees must wear masks when not in their designated seating area.
- Preregistration required for each individual attending to regulate the number of people in attendance.
- Prepackaged concessions will be sold at the concessions stand.
- Staff will promote self-screening of attendees prior to the event.



GOVERNOR GREG ABBOTT

July 2, 2020

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30pm O'CLOCK

JUL 2 2020

Secretary of State

The Honorable Ruth R. Hughs
Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

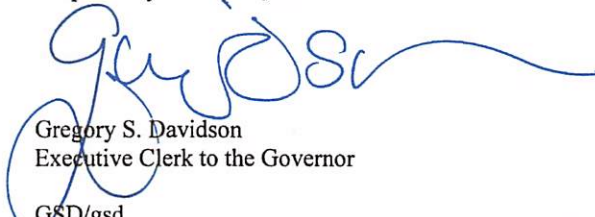
Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

A proclamation amending Executive Order GA-28 relating to mass gatherings in Texas during the disaster posed by the novel coronavirus (COVID-19).

The original proclamation is attached to this letter of transmittal.

Respectfully submitted,


Gregory S. Davidson
Executive Clerk to the Governor
GSD/gsd

Attachment

PROCLAMATION
BY THE
Governor of the State of Texas

TO ALL TO WHOM THESE PRESENTS SHALL COME:

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, I issued Executive Order GA-28 on June 26, 2020, relating to the targeted response to the COVID-19 disaster as part of the reopening of Texas; and

WHEREAS, additional measures are needed to slow the spread of COVID-19 in Texas;

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby amend paragraph numbers 5 and 12 of Executive Order GA-28, effective at 12:01 p.m. on July 3, 2020, to read as follows:

5. For any outdoor gathering in excess of 10 people, other than those set forth above in paragraph numbers 1, 2, or 4, the gathering is prohibited unless the mayor of the city in which the gathering is held, or the county judge in the case of a gathering in an unincorporated area, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with this executive order;
12. Except as provided in this executive order or in the minimum standard health protocols recommended by DSHS, found at www.dshs.texas.gov/coronavirus, people shall not be in groups larger than 10 and shall maintain six feet of social distancing from those not in their group;

This proclamation shall remain in effect and in full force for as long as Executive Order GA-28 is in effect and in full force, unless otherwise modified, amended, rescinded, or superseded by the governor.



IN TESTIMONY WHEREOF, I have hereunto signed my name and have officially caused the Seal of State to be affixed at my office in the City of Austin, Texas, this the 2nd day of July, 2020.

A handwritten signature in black ink that reads "Greg Abbott".

GREG ABBOTT
Governor

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30pm O'CLOCK

JUL 02 2020

ATTESTED BY:



RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30 PM O'CLOCK

JUL 02 2020



CHECKLIST FOR OUTDOOR EVENTS

Outdoor events, such as July 4 celebrations and other large outdoor gatherings with estimated attendance of 10 or more, are permissible to hold in Texas. The county judge or the mayor, as appropriate, in coordination with the local public health authority, must give approval to such an outdoor gathering or event prior to it being held.

All individuals must wear a face covering (over the nose and mouth) wherever it is not feasible to maintain six feet of social distancing from another individual not in the same household or, for those engaging in physical activities outdoors, wherever the individual is not able to maintain a safe physical distance from others not in the same household.

The following are the minimum recommended health protocols for all outdoor events in Texas. These minimum health protocols are not a limit on the health protocols that individuals may adopt. Individuals are encouraged to adopt additional protocols consistent with their specific needs and circumstances to help protect the health and safety of all Texans.

The virus that causes COVID-19 can be spread to others by infected persons who have few or no symptoms. Even if an infected person is only mildly ill, the people they spread it to may become seriously ill or even die, especially if that person is 65 or older with pre-existing health conditions that place them at higher risk. Because of the hidden nature of this threat, everyone should rigorously follow the practices specified in these protocols, all of which facilitate a safe and measured reopening of Texas. The virus that causes COVID-19 is still circulating in our communities. We should continue to observe practices that protect everyone, including those who are most vulnerable.

Please note, public health guidance cannot anticipate every unique situation. Individuals should stay informed and take actions based on common sense and wise judgment that will protect health and support economic revitalization.

Health protocols for individuals:

- Individuals aged 65 or older are at a higher risk of COVID-19. To the extent possible, avoid contact within 6 feet with individuals aged 65 and older. Individuals aged 65 and older should stay at home as much as possible. Large gatherings, even those held outside, pose a significant risk to this population.
- Individuals may not be in a group larger than 10 individuals (including those within the individual’s household). Within these groups, individuals should, to the extent possible, minimize in-person contact with others not in the individual’s household. Minimizing in-person contact includes maintaining 6 feet of separation from individuals. When maintaining 6 feet of separation is not feasible, other methods should be utilized to slow the spread of COVID-19, such as washing or sanitizing hand frequently, and avoiding sharing utensils or other common objects.
- Individuals should maintain 6 feet of separation from others outside the individual’s group. A group is defined as no more than 10 persons including the members of the household and those persons who traveled together to the event.
- Self-screen before going to an outdoor event for any of the following new or worsening signs or symptoms of possible COVID-19:

<input type="checkbox"/> Cough	<input type="checkbox"/> Sore throat
<input type="checkbox"/> Shortness of breath or difficulty breathing	<input type="checkbox"/> Loss of taste or smell
<input type="checkbox"/> Chills	<input type="checkbox"/> Diarrhea
<input type="checkbox"/> Repeated shaking with chills	<input type="checkbox"/> Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
<input type="checkbox"/> Muscle pain	<input type="checkbox"/> Known close contact with a person who is lab confirmed to have COVID-19
<input type="checkbox"/> Headache	



OUTDOOR EVENTS: Page 2 of 2

- Wash or disinfect hands after any interaction with employees, other individuals, or items at the outdoor event.
- Clean and sanitize any items before and after use.

Local approval factors:

- Local approval for large outdoor gatherings (those with an estimated attendance exceeding 10 individuals) is appropriate in this instance because a statewide standard is unable to take into account the various factors needed to ensure such a gathering in varied locations is safe and will minimize the spread of COVID-19. Further, business parity is not an issue at large outdoor events.
- In evaluating large gatherings (those with an estimated attendance exceeding 10 individuals), the county judge or the mayor, as applicable, should consider the following factors:
 - The overall number of projected attendees;
 - The likelihood of individuals over the age of 65 attending;
 - The density of the forum and the ability to ensure social distancing of 6 feet between individuals; and
 - The level of transmission in the county.
- Gatherings of less than 10 individuals may proceed consistent with all the health protocols above without approval of the county judge, local health authority, or mayor, as applicable.



CITY COUNCIL MEMORANDUM

AGENDA ITEM # V-1

FROM: THE OFFICE OF THE CITY MANAGER

DATE: DECEMBER 1, 2020

RECEIVE AND DISCUSS THE 2015 DRAINAGE MASTER PLAN METHODOLOGY AND PROGRESS OF THE IDENTIFIED CAPITAL IMPROVEMENT PROJECTS.

EXPLANATION:

Receive an overview of the 2015 Drainage Master Plan and an update on the progress of the ten city-wide drainage capital improvement projects identified in the 2015 Drainage Master Plan.

ATTACHMENTS:

1. List of Capital Improvement Projects
2. PowerPoint presentation of the projects.

Drainage Capital Improvement Projects

1. Goode-Connell Park Regional Detention Pond Improvements
2. Proposed Drainage Culvert, Channel, and Outlet Improvements (4 Phases)
3. Regional Detention Pond Harker Heights High School
4. Tanglewood Dr. & Thoroughbred Subdivision (Man-O-War Drive from Tanglewood Drive to Old Nolanville Road)
5. Christina Circle Drainage Improvements (Cul-de-sac and drainage flume improvements)
6. Indian Trail Downstream Channel Improvements (Antelope Trail to I-14)
7. Trimmier Creek Tributary Improvements (2 Phases) (Upstream and Downstream of FM 2410; Eland Trail & Wildewood Drive)
8. Old Nolanville Road Drainage Improvements (Old Nolanville Road West of Yaupon Drive)
9. Harker Heights Tributary 1 Drainage Improvements (Clare Road to VMB)
10. Warriors Path Drainage Improvements