



**ZONING BOARD OF ADJUSTMENT MEETING  
HARKER HEIGHTS ACTIVITIES CENTER  
400 INDIAN TRAIL, ROOM A**

**WEDNESDAY, JANUARY 12, 2022 – 5:30 P.M.**

**THIS WILL BE A JOINT MEETING WITH THE PLANNING & ZONING  
COMMISSION, BUILDING & STANDARDS COMMISSION, AND THE CAPITAL  
IMPROVEMENT ADVISORY COMMITTEE.**

Notice is hereby given that on Wednesday, January 12, 2022, the Zoning Board of Adjustment (ZBA) of the City of Harker Heights will conduct a joint meeting with the Planning & Zoning Commission, Building & Standards Commission, and the Capital Improvement Advisory Committee. The Meeting will be held in Room A of the Harker Heights Activities Center located at 400 Indian Trail, Harker Heights, Texas 76548. The subjects to be discussed are listed in the following Agenda:

**MEETING AGENDA**

- I. CALL TO ORDER** - Convene Regular Meeting of the Zoning Board of Adjustment and establish a quorum.
- II.** Swear in Members and Alternates of the Zoning Board of Adjustment (as needed).
- III.** Elect Zoning Board of Adjustment Officers: Chairman, Vice Chairman, and Secretary.
- IV. PUBLIC COMMENTS**
  1. At this time, comments will be taken from the audience on non-agenda related topics, for a length of time not to exceed three minutes per person. To address the Zoning Board of Adjustment, please clearly state your name and address for the Planning & Development Administrative Assistant prior to making a comment. *No action may be taken by the Zoning Board of Adjustment during Public Comments.*
- V. Presentations by Staff:**
  1. Introductions
  2. City issued email accounts
  3. Public Information and Open Records
  4. Open Meeting Regulations & Roberts Rules of Order
  5. Board Member roles and responsibilities
  6. Recent applicable changes in State Law
- VI. ADJOURNMENT OF ZONING BOARD OF ADJUSTMENT MEETING**

I, the undersigned authority, do hereby certify that pursuant to the Texas Open Meetings Act, the above Notice of Meeting of the Zoning Board of Adjustment of the City of Harker Heights, Texas, was posted at the Harker Heights Municipal Building, and the City of Harker Heights website which is readily accessible to the public at all times, by **10:00 A.M. on Friday, January 7, 2022.** Please contact the Planning and Development Department at (254) 953-5648 for further information.

Wilson Everett

Wilson Everett, Planning & Development Administrative Assistant

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 254-953-5600, or FAX 254-953-5614, or email [jhelsham@harkerheights.gov](mailto:jhelsham@harkerheights.gov) for further information.*